

# Reporting Schedule

We've now made reporting to Crossroads Christian School easier for our families. It is our hope that the new reporting schedule will give our families the freedom they enjoy while still holding them accountable. If you have any questions, please contact us. Reports should be sent in no earlier than 90 full school days and no later than 6 months after enrolling (and after first semester report is sent). Failure to report in a timely manner may result in removal from CCS.

## **At Registration:**

All forms should be filled out completely and signed by both parents or as specified.

- Student Enrollment Form
- Statement of Faith and Policy Statement
- Curriculum List
- Transcript Request Form (if child has attended a private or public school in the past)
- Student Fees
- Birth Certificate, school-entry physical, and immunization record (or wavier), if child has never attended a school previously.
- If child is at the high school level and is not transferring from another school, the Credit Acceptance Form should be completed.
- Pen-Pal Club Form if participation is desired.

## **End of First Semester**-(after 90 days of school completed within a six-month time period.)

- Reporting Form - should reflect at least 90 days of attendance, and average grades should be indicated.
- Curriculum List - If curriculum has changed since enrollment.
- Copy of lesson plans or logs/journals.
- One-two samples of the child's work or one test for each subject should be submitted for each month.
- Optional: reading list, field trip list, recognition/awards, community service, etc.
- Note: If the parent plans to have the child take a standardized test, they are not required to submit lesson plans or samples; however, we would like to receive a few samples of the child's work to help us in better knowing the child. The parent must inform us that this is their intent as soon as possible, and if they change their mind, it will be their responsibility to submit lesson plans and samples for the entire year. Standardized tests may be purchased from Bob Jones University Press, School of Tomorrow, Bayside School Services, and your local homeschool support group.

## **End of Second Semester** - (after 90 schools days from first semester and within a six-month time period.)

- All the requirements shown above.
- Enrollment forms and fees for the next school year.